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Minutes 2017-2018

Faculty Senate Minutes

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2-1-2018

## Faculty Senate Meeting Minutes – February 2018

Faculty Senators

*Univeristy of South Alabama*

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### Recommended Citation

Senators, Faculty, "Faculty Senate Meeting Minutes – February 2018" (2018). *Minutes 2017-2018*. 3. [https://jagworks.southalabama.edu/minutes\\_twentyseventeen/3](https://jagworks.southalabama.edu/minutes_twentyseventeen/3)

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**February 21, 2018 – Faculty club - 3:00 pm**  
**Minutes**

**Attending:** Wilson, VandeWaa, Varner, West, Harrington, Chow, Campbell, Riley, Davis, McDondald, Bourrie, Hurley, Sayner, Rich, Koestner, Mark, Hossein, St. Clair, Carr, Spencer, Pavelescu, Lemley, Davis, Connor, Swiger, S. Williams, R. Williams, Gossett, Pennywell, Woltring, Mark, Mata, Keshoc, Schwarz, Alexeyev, Reichert, Piazza, Gillis, Fisher, Younce, Madden, Swanzy, Gubler, Scalici, Rocconi, Poole, Kozelsky, Fisher, Reichert

**Excused:** Cooper, Moore, O'Connor, Cleary, Poston, Gecewicz, Zlomke, Pohlmann, Platt

**Call to order: Meeting called 3:03**

**Approval of minutes:** November 2017 meeting; motion to approve; approved; 2nded

**Approval of agenda:** motion to approve; approved; 2nded

**President's Report**

Search updates

- Chief Diversity Officer
  - This Committee has reconvened and we are considering a new slate of candidates as well as a few who were close contenders in the first round. We are in the process of looking through CVs/resumes and reducing the list—many qualified candidates.
- Compliance Officer
  - An offer has been made (and accepted) to Chris Henson from the Memphis Health System. He will start on March 5<sup>th</sup>.

Facilities

- Parking
  - A parking survey was done. There are 9028 parking spots on campus; 11:00 a.m. is peak parking time; our occupancy of spots is 70%. Using this data set, it has been concluded that no new spots or changes will be made to parking as is on any lots on campus, including that to the Allied Health lot.

- Intramural Fields
  - The Intramural Fields have been moved/are in the process of moving. There was a consideration of refurbishing these or moving and it was decided to move them. John Clary? Any discussion as to whether these fields impinge on protected areas on campus?
- Bookstore
  - The Bookstore has undergone a transition with regard to staff. In the Fall, you will also see changes with regard to the overall management of the Bookstore. Bids have gone out to privatize the Bookstore. That is what we know about the Bookstore at this time—Barnes and Noble and Follett are two of the potential buyers of the bookstore.

Other: Walking Trail, Campus wireless, Cameras for parking project

- The Fitness Trail is finished and will be dedicated in early March. It has lighting, a good surface for walking, is 1.5 miles in length, and will have markers added for walking, as well as workout stations throughout the trail.
- Campus wireless is an ongoing project and should be completed in calendar year 2018.
- Cameras are continuing to be installed for the parking project that will go into effect Fall of 2018. They should add some level of safety to campus as well.
- As another “other” I attended the Fringe benefits meeting yesterday and there was a big emphasis on the fact that insurance costs should hold steady for another year. Also, we will be looking at including the cost of treatment for Autism starting in 2019—not just diagnosis, but certain treatment regimens (Applied Behavioral Analysis) will be covered. Currently the only U in the state that covers this is Auburn, so we would be on par with them.

### Spring Enrollment and Fall Projections

As you know, our enrollment was down in the Fall semester by 874 students. Spring is typically a lower semester than Fall, and this semester is no different; we are down by 973 students. International student enrollment decline is where we are taking the biggest hit. In the Fall of 2018, we hope to increase numbers a bit with domestic student enrollment, and with students entering via Pathway USA....but overall, things look a bit grim for Fall 2018 as well.

We are recruiting for certain graduate programs internationally in India and China; and recently the Deans, the President, the Provost and others went on some recruiting visits domestically to Hunstville, Birmingham, Biloxi, P'cola, Gulfport, and Montgomery.

#### Report on Progress Improvement

IRB—Dusty Layton has called me—if your IRB is taking too long, call!

A&S Town Hall: Review of Town Hall. Evolved into discussion about privatizing services.

Suggestion made the savings is in employee benefits.

#### Announcements

Meeting in March with the Board of Trustees Members scheduled for March 2 Next Friday at 2 PM in the Marx Library Auditorium. We will have a meeting wherein we will be presenting a slate of topics to the BoT including Resources, Teaching loads, Research/release time, Student Resources, Salaries, etc. and how these mesh with the President's pillars and mission for USA.

- Q: can we talk about tuition? A: Yes.
- Rec: 1) Educate BoT about what faculty do 2. Rec: 2) BoT like the Day in the Life of Faculty Members

Elections : Quick Report about time lines

Libraries (Open Educational Resources) : Sponsored by Alabama Libraries.

Higher Education Day : Tomorrow is Higher Ed Day. 1 Faculty Bus, 1 Student Bus. Right now there is a 6.6 Billion education bill with a 2.5% employee raise.

Q: Is the raise for K-12?

A: There is money for higher ed maybe

Student Pantry on Campus: Donation to Diner, run through Nicole's office. Free food. Jag for Jags

#### Old Business

Chair Review

#### New Business:

HB: 5 Year Chair Review

HB: P&T Policy / External Review

- Wording changes proposed about the length of time candidate has to object to a list ("at least two business days")
- Questions about making tenure decisions at the College level made transparent

#### Caucus and Committee Reports Submitted in Writing

## **Special Guests**

Nicole Carr and Beverly Greene

Beverly Greene: Visit us in Meisler Hall (career services). In a nutshell, “we help students explore, experience, and engage.” Describes self assessment for students (Exploration).

Experience – Internship help. Engage: Career fairs. Need help spreading word.

Make referrals through SSC Campus.

In place of cancelling class: can make standard presentations.

Handshake: new career platform, similar to linked

Nicole: SSC Campus. Workshops on how to pay for college.

FROM: Trey Lemley, Chair, Faculty Senate Evaluation Committee  
TO: Mara Kozelsky, Secretary, Faculty Senate  
SUBJECT: Evaluation Committee Report  
DATE: February 21, 2018

The Evaluation Committee met on 1/31/18 to discuss strategy for enacting the upcoming evaluation. Three committee members attended: Gwendolyn Pennywell (MCOB), Cherie Pohlman (AHP), and Linda Reeves (COE).

At the meeting, we decided to open the evaluation by 3/15 and close it by 4/1, which will give us time to process the results before the end-of-the-semester "crunch time." Gwen Pennywell (MCOB) and Linda Reeves (COE) volunteered to recruit students from their schools to enter the information for the entire evaluation into Qualtrics. Via email, Kevin West suggested that some of the questions from the earlier evaluation could be worded better; however, committee members were of the opinion that it might be worth leaving them alone so that we could directly compare answers with those in the past to provide a longitudinal perspective.

After the meeting, I sent an email to all members of the Evaluation Committee reporting what was discussed at the meeting. In the mail, I attached a copy of the earlier evaluation (supplied by Sam Fisher) for committee members to proofread and to update names to reflect any changes in administration in their colleges/schools. Also, I suggested members contact faculty in their college/school to ask for suggestions for potential questions to be included in the upcoming evaluation.

Unfortunately, response from committee members has not been encouraging. As I indicated above, we only had three committee members (out of 11) attend the 1/31 meeting, although several members notified me they would not be able to attend due to conflicts arising from their teaching schedule. Of those who did respond, James Davis suggested we include questions about the new Honors College and also the Board of Trustees, and Gwen Pennywell has sent me her revisions after receiving feedback from MCOB faculty.

We plan to have a meeting after the regular FS meeting on 2/21.

## **College of Allied Health Professions Caucus Report**

### **February 2018**

Dean Frazer conducted meetings with both tenure-track and non-tenure track faculty. The meetings were to discuss the process of tenure and promotion, while answering any questions the faculty may have had regarding the processes.

The Department of Physical Therapy has selected Dr. Barry Dale to replace Dr. Dennis Fell as Chair. Dr. Fell has retired, but remains an adjunct faculty member.

There is still an active chair search for the Department of Biomedical Sciences, with three candidates soon to be invited for a campus interview.

Respectfully submitted,  
Brad M Swiger  
Assistant Professor, Biomedical Sciences





College of Nursing  
Caucus Report  
Dr. Joyce Varner, Caucus Leader  
03212018  
The CON elected 3 senators:  
AHN dept: Dr. Bridget Moore  
AHN dept Dr. Debra Swanzy  
CMN dept Dr. Shanda Scott

#### Announcements

USA Libraries and the ILC, in conjunction with NAAL, the Network of Alabama Academic Libraries, will host an all day workshop on Open Educational Resources on Friday, February 23 in Marx Library.

Speakers from Alabama, Florida, and Louisiana will address the challenge of textbook costs on students, the growing use of open educational resources in higher education, programs in place in various states in the southeast, and ways faculty can work with current institutional resources.

Registration details will be available shortly. Lunch will be provided to attendees.

## Open Educational Resources

NAAL: Network of Alabama Academic Libraries  
University of South Alabama Libraries  
University of South Alabama Innovation in Learning Center

USA Libraries: Marx Library  
5901 USA Drive North  
Mobile, Alabama

February 23, 2018

### AGENDA

- 8:30 Registration, Marx Library Lobby East
- 9:00 Welcome--USA and NAAL, Marx Library Auditorium  
\*2018 marks USA's 35th anniversary as a charter member of NAAL
- 9:15 The Challenge for Students  
Dr. Nicole Carr, Associate VP, Student Academic Success, USA
- 9:30 OER Survey: Prevalence of OER in the Southeast  
Amanda Kin, Jefferson State Community College
- 10:00 Break
- 10:15 Teri Oaks Gallaway, LOUIS (Louisiana Library Network)  
<http://www.louislibraries.org/>
- 10:45 LSU E-Textbooks for Students Initiative  
Emily P. Frank, LSU Libraries  
<https://www.lib.lsu.edu/ebooks>
- 11:30 Lunch / Table Discussions, Marx Library Room 181  
OR STUDENT CENTER TERRACE  
USA Library Faculty will be assigned to tables as table topic facilitators  
TOPICS FOR TABLE DISCUSSIONS HERE
- 1:00 Affordable Learning Georgia and Florida initiatives  
Elijah Scott, Florida Academic Library Services Cooperative  
<https://www.affordablelearninggeorgia.org/>
- 1:30 What Now? Utilizing Current Institutional Resources  
Kathy Wheeler and Dr. Angela Rand, USA Libraries, and USA ILC staff  
PENDING ACCEPTANCE  
<https://southalabama.edu/departments/ilc/staff.html>

2:00 Break

2:15 Vendor / Turnkey Solutions—speaker?  
RON LEONARD IS CONTACTING EBSCO

2:45 Takeaways  
Dr. S. Raj Chaudhury, Executive Director, USA Innovation in Learning Center

3:15 Conclude