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Faculty Senate Minutes

5-1-2016

Faculty Senate Meeting Minutes – May 2016

Faculty Senators

University of South Alabama

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Recommended Citation

Senators, Faculty, "Faculty Senate Meeting Minutes – May 2016" (2016). *Minutes 2016-2017*. 6.
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**May 11, 2016 – Faculty club - 3:00 pm
MINUTES**

Present: Jason Brooks, Ron Morgan, Tracy O’Connor, Cherie Pohlmann, Rene Culler, Sam Fisher, Chris Freed, Nick Gossett, Ellen Harrington, Mara Kozelsky, Patricia Mark, Laura Moore, Sinead Ni Chadhain, Matthew Reichert, Phillip Smith, Justin St. Clair, Sam Stutsman, Rebecca Williams, David Bourrie, Matt Campbell, Jeffrey Todd McDonald, Laureen Fregeau, Neil Schwarz, Jim Van Haneghan, John Clear, Mikhail Alexeyev, Natalie Bauer, Michael Chinkers, Gene Cioffi, Tom Rich, Wito Richter, Mark Taylor, Bill Gillis, Gwen Pennywell, Kelly Woodford, Ellen Buckner, Amy Davis, Terrie Platt, Elizabeth Vandawaa

Excused: Bettina Riley, Joyce Varner, Gary Piazza, Phil Carr, Ted Poston, Clista Clanton, Kumar Palle, Carolyn Dolan, Ellen Wilson, Rod Rocconi, Terry Grant, Chimene Gecewicz, Juan Mata, Jennifer Scalici, Brad Swiger, Elizabeth Kennedy

Call to order at 3:03 by S. Fisher Fisher with Quorum

Approval of minutes: April 2016 meeting – **motion made to approve upon receipt; 2^d**

Approval of agenda: motion made to approve; 2d; approved

President’s Report – S. Fisher Fisher

Survey: The survey closed last Monday. We had 475 email responses. This is more than last year, but also we have more faculty. The response rate is about 55%. With the exception of COM, all colleges responded proportionately. Results will be available by the end of next week, broken down by college. The single, dominating concern: Salary. Faculty concerned about lack of compensation compared with other institutions. Faculty Senate will be able to take concerns to the administration.

On the question about direction of the university: people seem to be reasonably optimistic, but this optimism is tempered by lack of raises.

COM Senator: Question about survey: unclear criteria for evaluation. How will president use the survey?

S. Fisher: FS reviews criteria with admin and develops criteria in consultation with faculty senators, but did not put all the criteria in. FS can use survey results for discussion with Board of Trustees.

Q: Suggestion to use specific criteria to evaluate president.

K. Woodford: Keep in mind, there is a difference between employment based surveys and FS *opinion* surveys.

S. Fisher: We do get substantive feedback that we can share with board of trustees. It is important to do the survey because it's just not 2-3 people talking, but we can draw on larger quantity. President gets the open-ended comments.

Q: Question about process of emails in relation to survey.

S. Fisher: The system stops sending reminders once an individual fills out survey.

Q: expresses concerns about validity of survey.

E. Buckner: Encourages Senator to forward concerns to S. Fisher or other ex comm officers.

Acknowledges point about that feedback loop might be improved if senators felt it needed to be.

Travel Money

From Dave Johnson: There is no cap on travel money. But caps are left up to Deans. S. Fisher asked A&S Dean about caps in relation to Provost's comments. A&S Dean says will leave to College to determine cap. S. Fisher asks for members of FS to communicate with their Deans and back to faculty senate.

Announcements

Mentor Recruitment

Ellen Buckner: Mentors from last year need to re-up. Program is very effective. Mentees say in survey that mentorship matters. We would like to attract 60 or more mentees this year. Other groups may like to add onto our efforts. Duties: luncheon for orientation. Monthly connection with mentee, whether lunch or coffee or whatever.

Search Updates

- ILC
 - S. Fisher: interviewed 3 candidates, decent candidates. Fourth interview will occur this afternoon.
- Continuing Education
 - S. Fisher: bringing in two people later this month. Will send out copies of the CV.
- Associate Vice President and Dean for Graduate School
 - Search for Assoc. VP ramping up. Julio Turrens is interim.

S. Fisher encourages people to attend presentations, particularly those involved in continuing ed.

Old Business

P&T Status—Update

Ellen Harrington: Committee has proposed P&T changes and will look at it over the summer.

Summer Pay Resolution---Update

S. Fisher: In Dave's office. Still need to work on pro-rating of pay. Another issue about increasing amount allocated to colleges from summer tuition. Kevin West has been working on this with Scott Weldon. Much of the problem pertains to the bizarre budgeting system. A realistic budgeting system will move this initiative forward. Please report back about summer teaching pay. Are people getting full pay for summer classes or being asked to take a smaller sum?

New Business

Vote on Dean Emeritus Status for Dr. Richard Hayes and Dr. Richard Talbot

Richard Hayes

- Q: can someone summarize the deans' career?
- A: Richard Hayes was our dean for 10 years. Richard tried to be innovative and move things along. The college is where it is today based on Richard's work. He did a lot with the community. He has a record that would merit an emeritus status.
- S. Fisher: Motion to approve emeritus status.
- **Motion made. 2d; Vote taken. Motion passes.**

Richard Talbot

- S. Fisher: Can anyone speak to Richard Talbot?
- Thin attendance due to timing of meeting. AH Caucus chair is absent.
- Motion to Table. 2d. All those in favor, say "I"; Opposed: 0

S. Fisher: will revisit in August.

A question was raised question about Survey Monkey and Class climate surveys for Dean. A colleague is concerned about traceability.

S. Fisher: I avoided class climate purposefully, as Survey Monkey is in my own account (i.e. more anonymous).

Guest Speaker: Melva Jones – New Event Scheduling Software

Hi Everybody. I am and the new and first director of Office of special events. I would like to talk with this group about the office of special events as well as a few other things we will be doing over the next couple of months.

I want this to be a conversation... and want to acknowledge Victor, my co-chair in the committee.

Today's Discussion: Events Management Software.

I've been here since January 4, and experienced an interview process with 55 people. Heard about many campus events, some of which go well, others that do not, and others that compete. [Lists a few problems.]

One of the immediate charges from President Waldrop was to implement an events management software which would better coordinate events, including COM and MCI.

Software will also help with community strategic priority by better articulating events on campus.

Currently there is no centralized system for emergencies, i.e. campus shooting. Right now there is no way for the campus police force to manage communication.

Proposes EMS platform for emergency and events. Already on place in campus, and will be expanded to full campus, the health system and MCI.

Francis Henson is special events coordinator. She has been here for 12 years. President Waldrop recognized the need to coordinate events, which was the reason I was hired. My office will have 4 people, including Francis Henson.

Priorities: Calendar; Tools and resources for university events management.

I am often asked "Will you do my event?" The answer is we will be able to provide direct event management for departments. In the absence of a website, I've been fielding requests in an inefficient manner. Once the website goes up, requests can be made on-line, and as resources permits, a person will be assigned.

Examples: Employee recognition luncheon: passion project to evaluate and innovate and implement new event design.

Questions:

Q: Are these paid for services?

MJ: Complimentary service, but you do have to pay for event. Will try to assign people based on skill set.

Q: When events happen at Mitchell Center, we have problem with parking at Shelby Hall. People grumble when MC parking closed for special events.

MJ: WE have wonderful facilities, but maybe not parking real-estate. Can my office help this?

We can not create new real estate, but we can improve communications, and may also vet events that the campus cannot sustain. Security is priority for events. Campus police force comprised of only 30 individuals. If we know in advance we can communicate more pro-actively.

Q Does this include Baldwin County?

MJ: No.

Q: Question about scale. Are we required to use your office or is it on a sign-up, volunteer basis? At what level of event do we register with your office?

MJ: What is happening now is we are going through the data building process for every department on campus. Downloading reports from Banner, Astra, other places on campus. I went through 500 spreadsheets. None of them match. Every facility will be in the system from a utilization standpoint and booking. If you have a club meeting, you should use the system to reserve space. Would it appear on the homepage of website? No. When we talk about levels of events, there is a definition that will be published on the website: here is how we define events and here are the criteria for appearing on the website. As you talk with your colleagues, there are spaces counted for inventory but not for use. There are labs in the biomed library in the system but not for open use. Campus police has a conference room, but given proximity to weapons that will not be available for use.

MJ: other questions. OK. Office of special events services are optional and range to meet you where you are. I am working on a couple of conferences that have existing contracts with continuing ed for registration, but I am doing on site logistics. I worked with another individual on brain-storming. We can be as involved as you need and want us to be.

[MJ Shows rendering of home page and splash page. Discusses difference between current site and future site. Wants to have fully populated events and splash page showcasing 8 or 12 events.] We host anywhere between 4-5000 events. Not everything can appear.

MJ: Questions or Feedback? If not, you can send it to me. What you can expect moving forward is communication about this as we implement. Building the system will happen in May, striving toward a July launch.

Q: Question about Laidlaw. Will our plans change or will Keith Bohnet continue to take care of it?

MJ: there are plenty of events that my office will not manage. Administration will designate people to coordinate designees, such as Laidlaw.

- Committee Reports & Caucus Reports – Submitted in Writing
- Meeting with Committees as time permits

Caucus Reports

COE Caucus Report

Caucus Leader: Laureen Fregeau

Spring, 2016

1 - Establishment of the College of Education Advisory Council

In light of the University's priority regarding University-Community engagement, this year we have laid the foundation to have the first Advisory Council in the College of Education. The purpose of the College of Education Advisory Council (AC) is to assist in advancing the interests of the College of Education (COE) at the University of South Alabama. In this regard, the Council provides advice and support to advance the mission of the COE and to help guide the College to continue to improve the quality of its programs.

We currently have 17 members on the Council, representing business, health care, and educators, committed to the mission of advancing education in our community. We held our kick-off dinner in March and plan, and have our first meeting scheduled for July.

2 - Establishment of the College of Education Literacy Center

With a focus on University-Community Engagement and Research and Graduate Education, the College of Education has been approved to open a Literacy Center this summer. The Literacy Center is designed as a community outreach program that will provide best practice literacy instruction and educational support to P-12 students and families seeking to acquire the skills necessary for success in academics and, in doing so, to improve their quality of life. In carrying out this mission, the Literacy Center will also advance the teaching, research, and service goals of the College of Education.

The Center will open this summer, hosting two weeks of literacy camps and offer individualized and group tutoring for p-12 students.

3 - Externally Funded Research

In effort to enhance research and graduate education, The College of Education was awarded \$5,455,686.07 for externally funded research in the AY 2015-2016.

4 – New Dean

The COE named Dr. Adrea M. Kent as Dean of the College of Education. Dr. Kent previously served as Interim Dean, Associate Dean, Director of Field Placement and as a faculty member in the Department of Leadership and Teacher Education. Dr. Kent earned her Bachelor and Master degrees in education and Ph.D. in Instructional Design from the College of Education.

Mentoring Committee
Chair: Ellen Buckner

Call for Mentors! The Faculty Senate Academic Development and Mentoring Committee would like to invite you to serve as a Mentor for 2016-2017

Duties: One-year commitment
Attend the Mentor Luncheon Orientation, Mid-Year Luncheon & Workshop
You will be matched with a mentee from a different department
Contact your mentee monthly to encourage their progress in transitioning to USA.
Be open and encouraging
Assist the mentee in the process of finding answers and getting specific information (not necessarily provide it yourself)
Maintain confidentiality and/or refer for additional support if needed

The purpose of the Faculty Mentoring Program is to facilitate faculty development in career advancement, teaching, scholarship, and service at the University of South Alabama.

**Please complete the following information and return to Ellen Buckner
ebuckner@southalabama.edu OR Complete online at:
<https://www.surveymonkey.com/r/20162017US.FISHERentorInterest>**

Name:

USA Email address:

Phone:

Department:

Please rank the following as your top (#1), second (#2), and third (#3) preference area for supporting:

Career Advancement

Teaching

Research/Scholarship

Community Service

Do you have any questions, comments, or specific requests?

We will contact you later this summer for more detailed information.
Thank you! Academic Development